



51gsc.10.4

INTRODUCED AT THE JANUARY, 2005 GSC GENERAL COUNCIL MEETING
TO BE VOTED ON AT THE FEBRUARY, 2005 GENERAL COUNCIL MEETING

Amendment to the Description of Duties of the Officers in the GSC Bylaws

Summary and purpose of this amendment:

This amendment makes the following responsibilities explicit in the GSC Bylaws:

- o The President is made responsible for submitting a year-end report at their last GCM in office
- o The Vice-President is made responsible for maintaining a record of the activity of representatives

In addition, this amendment gives the president the ability to appoint a proxy to preside over Council or Executive Committee meetings in their stead. Finally, the Secretary is no longer able to give the responsibility of chairing the Publications and Publicity Board to the Administrative Assistant, and components of the duties of the Secretary which are redundant with other sections of the Bylaws are removed.



51gsc.10.4

INTRODUCED AT THE JANUARY, 2005 GSC GENERAL COUNCIL MEETING
TO BE VOTED ON AT THE FEBRUARY, 2005 GENERAL COUNCIL MEETING

GSC Bylaws, Article I, Sections A, B, and C currently read:

- A. President
The President shall call and preside at meetings of the Council and Executive Committee. The President shall oversee the operations and activities of the Council and all committees. The conduct of meetings shall be the responsibility of the presiding officer. Robert's Rules of Order shall prevail unless they are in conflict with the Constitution or Bylaws. The Council may make additional rules for the conduct of meetings. The President may appoint assistants with the approval of the Council and may designate a member of the GSC to serve as Parliamentarian.
- B. Vice-President
The Vice President shall perform the duties of the President in the President's absence and coordinate all nomination decisions and elections.
- C. Secretary
The Secretary shall be responsible for recording, posting, and filing of minutes of all Council meetings, notification to all Council members and the general public of all meetings of the Council, maintaining the files of the Council, and liaising with the communications media. The Secretary will chair the Publications and Publicity Board. These duties may be delegated to the Administrative Assistant to the Council. The Secretary will present oral or written reports of the state of the Publications and Publicity Board and the Graduate Student News at least once per semester.

GSC Bylaws, Article I, Sections A, B, and C should be amended to read:

- B. President
The President shall call and preside at meetings of the Council and Executive Committee, or designate another Executive Committee member to do so. The President shall oversee the operations and activities of the Council and all committees. The President shall be responsible for submitting a year-end report to the Council at its May General Council Meeting, before the new Council Officers begin their term of office. The President may appoint assistants with the approval of the Council and may designate a member of the GSC to serve as Parliamentarian.
- C. Vice-President
The Vice President shall perform the duties of the President in the President's absence and coordinate all nomination decisions and elections. The Vice-President shall be responsible for maintaining a record of the activity of Council representatives.
- D. Secretary
The Secretary shall be responsible for recording, posting, and filing of minutes of all Council meetings, notification to all Council members and the general public of all meetings of the Council, maintaining the files of the Council, and liaising with the communications media. The Secretary shall chair the Publications and Publicity Board.