MITDMC
Off-Campus Event Agreement

1. **Organization Name:** ______________Wellesley KSA____________________

2. **Organization Contact:** __________ Nancy Lee __________

3. **Phone:** __________ __________
   **Email:** __nenci.lee@gmail.com______________

4. **Day and Date of Event:** ____Saturday September 29, 2009__________________

5. **Nature of Event** (e.g. DJing/Audio Engineering): DJing____________________
   **Location:** Wellesley Lulu Chow Wang Campus Center

6. **Equipment** (i.e. Lights, Sound, etc.) and Other Services:
   **Contractor will supply:**
   **Sound**
   - Amplifier(s): __________________________
   - Speaker(s) ______________________________
   - Subwoofer(s): __________________________
   - Monitor(s): ______________________________
   - Mic(s): _________________________________
   - DI Boxes: ______________________________
   **DJ Equipment:**
   - Turntables: ______________________________
   - Mixer: _________________________________
   **Other Equipment:**
   - Electrical Outlets: X____________________
   - Table(s): X____________________________
   - Other: _________________________________

   **MITDMC will supply:**
   **Sound**
   - Amplifier(s): __________________________
   - Speaker(s) X___________________________
   - Subwoofer(s): __________________________
Monitor(s): X__________________________
Mic(s): X__________________________
DI Boxes: ____________________________

DJ Equipment:
Turntables: X__________________________
Mixer: X__________________________

Other Equipment:
Other: ____________________________

7. **FEES ($ AMOUNT):**

   Performance: $350________
   Travel/Lodging: ____________
   Equipment: ____________

   **TOTAL FEE:** $350________

   *by cash or personal check immediately upon completion of performance*
   Make checks payable to Jiyuan Zhu____________________
   Contact info: jjzhu@mit.edu

8. **EVENT TIME:**

   Beginning: _10:00 pm________ End: _2:00 am________

   Setup/Assembly
   by MITDMC: __X__________ beginning: ________________
   by Contractor: ________________

   Disassembly
   by MITDMC: __X__________
   Contractor will provide at least one qualified employee to be responsible for the correct and proper setup and operation of the equipment and other items provided under this Agreement and will responsible for confirming the equipment setup and disassembly.

9. **SCHEDULE OF EVENTS (E.G. SOUND CHECK/PERFORMANCE/DJING):**

   Sound Check @ [9:45pm], Performance @ [10:00pm – 2:00am], Cleanup @ [2:15am]

10. **OTHER REQUIREMENTS:**
   Contractor must comply with all applicable state, federal and local laws, regulation, etc.

11. **IMPOSSIBILITY OF PERFORMANCE:**
   This agreement to perform is subject to proven detention by sickness, accident, riots, epidemics, or acts of God, beyond the control of MITDMC or Contractor. In this event, notice of such shall be given to the other party as soon as possible prior to the event.
12. **DAMAGE:**
Contractor agrees that it will not alter, modify, attach, append or in any way or manner affect any of the property or fixtures of MITDMC.

13. **INDEMNIFICATION:**
Contractor [and Agent] shall indemnify [jointly and severally] and hold harmless MITDMC, its governing board, officers, and agents, from any and all liability and claims arising in connection with such liability caused by, or arising out of death or injury to any person or damage to property, caused by or arising out of activities of [Agent and/or] Contractor, and their members, agents, and/or employees while engaged in preparing for or presenting the Event hereunder. Contractor [and Agent] shall indemnify [jointly and severally] and hold MITDMC harmless from any and all liability and claims arising in connection with the actual presentation of the material contained in Event, whether occurring due to defamation, copyright infringement, or otherwise.

14. **RELATIONSHIP OF PARTIES:**
It is agreed that Contractor and its members, agents and/or employees are solely responsible for their own actions and have no relationship to MITDMC as partners, joint venturers, employees, or agents.

15. **AUTHORITY TO SIGN:**
The individual signing this Agreement represents and warrants that he/she has the authority and capacity to execute this Agreement for the Contractor

MITDMC

CONTRACTOR [full legal name]

Jiyuan Zhu
(Signature)
(Printed Name)
(MIT DMC Representative)
(Date: 9/13/2009)

Jiyuan Zhu
(Signature)
(Printed Name)
(MIT DMC Representative)
(Date: )