The Constitution of Tapioca@MIT

Article I: Purpose
The purpose of Tapioca@MIT is to encourage and educate the MIT community about the production and consumption of tapioca products and boba, and to increase general awareness of the cassava plant, cassava starch products, and their importance to cultures around the world.

Article II: Membership
1) Any member of the MIT community is eligible to become a member of this organization.
2) One is considered a *general member* of this organization in any given academic term if he or she is on the official mailing list.
3) One is considered a *voting member* of this organization in any given academic term if he or she is an officer of the club or has helped during a club event in the current or previous academic term a *voting member* is also considered a *general member*.
4) The organization’s membership will at all times consist of at least 5 MIT students and be more than half MIT students.
5) This organization will not discriminate based on any characteristic listed in MIT’s Nondiscrimination Statement.
6) If this organization charges any monetary dues, there will be exceptions made for students that cannot afford these dues.

Article III: Officers
1) This organization will have four officers:
   a) President
      i) The president shall be the official representative of the group to any other organization and to MIT.
      ii) The president will preside over all meetings.
      iii) The president is responsible for determining when meetings are and publicizing this to the group.
   b) Vice President
      i) The vice president shall assist the president in his or her duties.
      ii) The vice president may preside over meetings in the absence of the president.
      iii) The vice president shall be responsible for event publicity and planning to promote general awareness of cassava products.
   c) Treasurer
      i) The treasurer shall be responsible for the finances of the group.
      ii) The treasurer is required to sign all checks/vouchers of the group.
   d) Secretary
      i) The secretary shall be responsible for keeping the group cookbook updated and available to members.
ii) The secretary shall be responsible for taking meeting minutes and making them available to the group.

iii) The secretary shall be responsible for keeping an inventory of group supplies. The inventory record shall be updated as necessary and made available to the officers.

2) All officers of this organization must be distinct persons. The President and Treasurer must be current MIT students.

3) Officers may at their discretion create assistant administrative positions, such as event leaders, CPW chair, etc, which may be filled by special election following the same rules as general election (but occurring at any time) or by appointment. Such positions expire at the close of general voting for each year’s officers or at the completion of the responsibilities for which the position was created, whichever is sooner. Such positions may alternatively be dissolved by the officer board at any time.

4) Elections:
   a) Elections of officers shall occur at the second General Body Meeting of each term.
   b) Any member of this organization is eligible to run for office.
   c) Quorum for elections is half of the voting members, or ten voting members, whichever is lower, with the exception of the first general election, for which quorum shall be half of general members or five members, whichever is lower.
   d) Any member is elected if he or she wins a majority of the voting members.
   e) If more than two people are running and no one wins a majority, then the person with the fewest votes is dropped from the ballot and votes are recast.
   f) The term of office runs from two weeks after elections until two weeks after the next election.
   g) Removal: Officers may be removed by a two-thirds vote of the voting members.
   h) In the case of an officer being a graduating student, an interim officer shall be elected in the second meeting of the former’s last semester. The interim officer shall serve until two weeks after the regular elections.

Article IV: Meetings

1) Meetings shall be held at least three times per semester.
2) Meetings shall be presided over by the president, unless he or she is absent, and in that case the vice president shall preside.
3) Decisions made by the executive board may be changed by a majority vote of all voting members present.
4) Quorum for a meeting shall be one quarter of the voting members of the organization or 10 voting members, whichever is fewer.

Article V: Amendments

1) Amendments shall be presented by any voting member of the organization.
2) Amendments shall be passed at a meeting by a two-thirds vote of the voting members present.
3) Quorum for amending this constitution shall be half of voting members of the organization or 10 people, whichever is fewer.

**Article VI: ASA Governance Clause**
Tapioca@MIT agrees to abide by the rules and regulations of the Association of Student Activities, and its executive board. This constitution, amendments to it, and the by-laws of this organization shall be subject to review by the ASA Executive Board to insure that they are in accordance with the aforementioned rules and regulations.