

MacGregor Audio Equipment Contract

Name: _____ Room: _____ Phone: _____.

Rental Period: _____ to _____ Email: _____.

Equipment and quantity requested:

_____ Power Amplifier	_____ Cerwin Vega Speaker and 1 speaker cable
_____ CD Player and Remote Mix	_____ Powered Subwoofer and 1 power cord
_____ Multi-Channel Mixer	_____ XLR cable (for sub and microphone)
_____ Microphone	_____ RCA cable (red/white stereo)
_____ Other:	

I understand that while the above equipment is signed out to me, I take complete and total responsibility for its care and security. I understand that I am fully liable for the costs of repairing or replacing anything lost, damaged, or destroyed while the equipment is checked out to me.

I understand that the equipment may not be removed from MacGregor House, nor can I turn over the equipment to any group or individual without the written consent of the House Social Chair or a member of the Executive Committee. I agree to notify the House Officers (mac-exec@mit.edu) immediately if any damage occurs, and that I will attempt no repairs myself. I also agree that I will not dismantle the amplifier/CD casing, and I will return any cables in a coiled fashion. I realize that any violation of these rules will result in forfeiture of my deposit, indefinite cancellation of further stereo sign-out privileges, and possible legal action.

I will pay a \$300 deposit when checking out the equipment which will be returned to me upon the return of working equipment. If this equipment is not being used for a MacGregor sponsored event (i.e. any event where House tax is not being used), I will pay an additional, non-refundable, \$100 maintenance fee when checking out the equipment. I realize that I can sign out the stereo for no more than one (1) day at a time except with special approval to be voted upon by HouseComm. I understand that returning the equipment later than the approved time will result of a late fine of \$25 for each day late.

The borrower completely agrees to full liability of checked out MacGregor House equipment in accordance with all terms detailed above. This form shall be stored in the student office.

Signature

Date

Optional Co-Signer

Date

Request Approved By

Date

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I have received all the equipment checked above in good working order.

Signature

Date

Received From

Date