

# SIPB Library Borrowing Policy\*

Alex Dehnert, SIPB Vice-Chair

Monday, March 11, 2013

## 1 Policy

See `/afs/sipb/admin/text/policy/book_borrowing.txt`.

1. Books must be signed out to be removed from the office
2. Books must be returned within two weeks
3. No borrowing “non-circulating” books
4. Only members and active prospectives (at the discretion of the members in the office) can borrow books
5. If you lose a book, you need to replace it

The SIPB Vice-Chair or designee shall be responsible for managing this program, including establishing additional rules as necessary.

## 2 Non-circulating books

- Textbooks
  - All books on the top left shelf (labeled Course 6 / Crypto / Course 18)
  - Including CLRS
- Anything without an ISBN (including everything in binders)
- At least one copy of the following should remain in the office at all times:
  - The TeXBook (Knuth)
  - The C Programming Language (K&R)

---

\*See `/afs/sipb/admin/office/bookshelves/borrowing/` for related files.