

DECROWDING Policies at MacGregor

February 10, 2002

The MacGregor policy is to decrowd rooms as quickly as possible, in the following manner:

1. A master list detailing the order of decrowding will be created following in-house rush and freshman room assignments by the criteria described below:
 - a. Entries with the greatest number of crowded lounges will be entered into the lottery first. The order of decrowding of entries with an equal number of crowded lounges will be randomly determined. For example, if entries A and B have 3 lounges crowded and entries C and D have two lounges crowded, then three lotteries would be run. A possible order would be BA (from the first lottery), then CBDA (from the second lottery), and then DCAB (from the third lottery).
 - b. The order of lounges to decrowd within each entry will be randomly determined. For example, if 3 lounges are crowded in an entry, they are ordered 1-3 within the entry for decrowding.
 - c. Finally, the order of freshmen to decrowd from within the lounges is determined randomly.
2. When a vacancy opens within the House, it will be designated as male, female, or neutral according to the make-up of the remainder of the suite. A student is considered eligible for that room if he or she is of the required sex and living in a crowded room.
3. An eligible freshman living alone in a crowded room must move into a vacancy.
4. If the vacancy has not been filled by (3), and an empty single is in an entry with crowded rooms, **volunteers from the entry will be asked for, however both roommates must volunteer together. Freshman shall have at least 24 hours to respond to the request for volunteers. If there are multiple volunteers, then the first person on the master list shall have the room. If no one volunteers**, the first eligible person from that entry on the master list will be assigned to the room.
5. If the vacancy has not been filled by (4), **volunteers from all entries will be asked for. These volunteers will be treated as in house transfers. After in house transfers are considered by the entry, an unfilled room will be filled in the following manner. Volunteers from all crowded rooms will be asked for, however both roommates must volunteer together. Freshman shall have at least 24 hours to respond to the request for volunteers. If there are multiple volunteers, then the first person on the master list shall have the room. If no one volunteers**, the first eligible freshmen on the master list regardless of entry will be assigned that room.
6. If more than one open room becomes available, the room assigned to the decrowding freshman will be randomly chosen.
7. The crowded freshman will be notified of their position on the master list when it is created.
8. The freshman must be given a copy of these rules during in-house Rush.
9. Freshman may swap rooms they are assigned with other crowded freshman if all parties agree and sex of student agrees, as outlined in (2). Such agreements will be left up to the freshman.
10. An effort will be made to return crowded freshman to their original entry at the earliest possible time.
11. A student selected within 1 week of in-house Rush by any of the above must move into the vacancy within 1 week of notification. A student selected more than 1 week after in-house Rush by any of the above must move into the vacancy within 2 weeks of notification. If there are extenuating circumstances, more time may be given. No student will be forced to move between Thanksgiving break and the end of IAP. However, rooms will still be assigned for decrowding, and the freshmen must move before the second semester starts. Decrowding will continue through the second semester with students moving within two weeks of notification until Spring Break. After Spring Break students will not be forced to decrowd until the beginning of the next school year.
12. Decrowded residents become permanent residents of the entry into which they are decrowded.
13. New residents who are still crowded at the end of the school year become permanent residents of their entry unless there are fewer than 4 spots remaining open for the next incoming class. In that case, crowded freshmen will be put in a lottery to determine whether they can remain in that entry. Freshmen without spaces will be treated as in house transfers.