

# MacGregor House Committee

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## Minutes of Special Meeting Held in TFL

March 5, 2003

Attendance			
President:	Joe Jacobs	Secretary:	Jeanette Fershtman
Vice President:	Rose Grabowski	Treasurer:	Jolene Singh
<i>Entry Chairs</i>			
A:	Alex Crumlin	D:	Laurie Stach
B:	Aayesha Siddiqui	E:	Merritt Tam
C:	Jolene Singh	F:	Emie Okorafor
LRMAL:	Eddie Kay	GRT:	n/a
<i>Also in attendance:</i> Aaradhana Prajapati (RLA), Bob Ramsey (House Manager), Janice Lansita (C-Entry GRT), Heidi Davidz (H-Entry GRT), Mike Cluff (H-Entry GRT), Mark Histed (F-Entry GRT), Adam (G-Entry GRT), Munzer Dahleh (Housemaster), Jinane Abounadi (Housemaster), Kecia Brown (Associate Housemaster)			

Meeting called to order at 7:53 PM.

### Introductions

### Job Descriptions

#### House Masters (Faculty)

- Oversee GRTs

- Part of students' lives

- Connection between students and Deans' office

- Conflict resolution in the house

- Interact with parents and advisors when requested

- House programming and study breaks

#### GRTs (Graduate Residence Tutors)

- Study breaks

- Crisis management

- Safety source

- Mentor

#### House Manager (Bob handed out a sheet of past and future projects)

- Secure building

- Make sure everyone has a comfortable place to live

- Conflict resolution

Deepti (Social Chair) passes out sheet with Social Calendar

07 March      Entry Acts

08 March	Decadent Desserts with Sigma Kappa
09 March	Quiz Bowl
06 April	Brunch
12 April	Art Day
25 April	Get Sprung
09 May	Midnight Boat Cruise
16 May	BBQ with Simmons

#### GRT Selection Process Suggestions (“Group Grope”)

Pass out pieces of paper/note cards to everyone for note taking

In-house rush style with a list of names

“Here’s my card” – Cards for people to pass out so you know who you spoke with

Jinane (HM) and Munzer (HM) stress that entry selections are only recommendations and are subject to approval by the housemasters.

Joe (P) stresses importance of inter-entry study breaks and reminds the entry chairs about the money available for such events.

#### Entry Chair Job Description (each entry varies)

Organizing events

Communicating with GRT

Representing needs of residents through meetings

Providing for the wants of residents (food, trips)

Rooming assignments

Joe (P) and Munzer (HM) stress the importance of understanding the different functions within the house and how they interact with each other. (JudComm, HouseComm, etc.)

Rose (VP) discusses I3 information.

Entry chairs must revise their entry descriptions by 12 March 2003

Rose solicits help for preparing CPW booklet and for the summer booklet

#### House Secretary

Rose makes motion to vote Jeanette Fershtman in as Secretary.

Seconded by Carl.

Unanimous vote.

Carl (G-Entry) reminds entry chairs that it’s not too soon to think about rooming assignment and solicits help for in-house rush for next term (Fall 2003).

Meeting adjourned at 9:14 PM