76 Lexington Avenue, #1
Somerville, MA 02144

February 1, 1999

Whitehead Institute for Biomedical Research
Human Resources
Attn: Katie Nolan

Dear Ms. Nolan,

I am writing to apply for a research position at the Whitehead Institute. Upon perusing your web page, I noticed several positions available in the Genome Center (16698, 11398, and 10798) as well as one in the Sabatini lab (5698) which may fit my background skills. I have enclosed a copy of my resume, please contact me at cjsmith@mit.edu or call me at (617) 628-0406 with any questions. Thank you.

Sincerely,

Carolyn Jean Smith

76 Lexington Avenue, #1
Somerville, MA 02144

February 1, 1999

Ontogeny, Inc.
Human Resources Office
45 Moulton St.
Cambridge, MA 02138
Attn: Marlene Thayer

Dear Ms. Thayer

I am interested in any openings within Ontogeny, Inc. for the position of senior research technologist or research associate. I have eight years of experience in the fields of cellular and molecular biology, protein chemistry, and enzyme kinetics. I have recently set up and run an enzyme kinetics laboratory. Upon looking over your web page I noticed openings in your Neurobiology Dept (NBS) and your Skin Research Dept (SG) which may fit with my background.

I am enclosing a copy of my resume for your perusal. Please contact me at (617) 628-0406 or via email at cjsmith@mit.edu. Thank you for your time; I look forward to hearing from you.

Sincerely,

Carolyn Jean Smith