76 Lexington Avenue, #1
Somerville, MA 02144

February 8, 1999

Office of Human Resources
Harvard Medical School
25 Shattuck Street
Boston, MA 02115
Attn: Diane Jean-Coard

Dear Ms. Jean-Coard

I am writing to apply for a research position at the Harvard Medical School. Upon perusing your web page, I noticed several positions available which appear to fit my qualifications. They are: job #95144 in the Pathology Department; job #95153 in the Neurobiology Department; and possibly job #95164 at the Center for Biochemical and Biophysical Sciences and Medicine; and job #95163 in the Neurobiology Department. I have enclosed a copy of my resume, please contact me at cjsmith@mit.edu or call me at (617) 628-0406 with any questions. Thank you.

Sincerely,

Carolyn Jean Smith

76 Lexington Avenue, #1
Somerville, MA 02144

February 8, 1999

HSPH Human Resources
677 Huntington Avenue, Room 111
Boston, MA 02115
Attn: Sharon Wallace

Dear Ms. Wallace

I am interested in a research position with the Harvard School of Public Health. Upon perusing your web page, I noticed job #95121 in the Epidemiology Department which appears to fit my qualifications. I have eight years of experience in the fields of cellular and molecular biology, protein chemistry, and enzyme kinetics. I have recently set up and run an enzyme kinetics laboratory.

I am enclosing a copy of my resume. Please contact me at (617) 628-0406 or via email at cjsmith@mit.edu with questions . Thank you for your time; I look forward to hearing from you.

Sincerely,

Carolyn Jean Smith

76 Lexington Avenue, #1
Somerville, MA 02144

February 8, 1999

HSPH Human Resources
677 Huntington Avenue, Room 111
Boston, MA 02115
Attn: Ellen Carpenter

Dear Ms. Carpenter

I am interested in a research position with the Harvard School of Public Health. Upon perusing your web page, I noticed job #95157 in the Department of Immunology and Infectious Diseases which appears to fit my qualifications. I have eight years of experience in the fields of cellular and molecular biology, protein chemistry, and enzyme kinetics. I have recently set up and run an enzyme kinetics laboratory.

I am enclosing a copy of my resume. Please contact me at (617) 628-0406 or via email at cjsmith@mit.edu with questions . Thank you for your time; I look forward to hearing from you.

Sincerely,

Carolyn Jean Smith